# Addition of second account holder



Please use this form to provide us with details of the person you'd like added to your account (please note you can't add a second account holder to an ISA).

Please complete this form using black ink and BLOCK CAPITALS and return this form, signed and dated by both of you, to us at Charter Savings Bank, PO Box 855, Wallsend, NE28 5BL.

#### Important Information

The person being added to the account must be over 18, a UK resident, and before they can be added to the Account, we will need to confirm their name and address.

If the requested additional account holder is not an existing Charter Savings Bank customer, they'll need to provide supporting documentation confirming their identity and address. Please refer to the Identity Requirements leaflet for the types of documents that are acceptable and the address to send them to.

If you or the proposed additional account holder have any important or original documents to send to us, we recommend using a Special Delivery option for your own peace of mind.

#### **Nominated Account**

For both account holder's to be able to transact with this savings account, the linked Nominated Account must be in both account holder's names. To change the Nominated Account and allow both account holder's to transact with the savings account please also complete the Nominated Account section of this form.

If your Nominated Account is already in joint names with the person you wish to add to your savings account, you'll also need to complete the Nominated Account section below, confirming both names as they appear on the account. If you do not hold a joint Nominated Account with the new account holder, your existing Nominated Account will remain in place and the new account holder will not be able to transact.

Your Charter Savings Bank Account						
Account Number:	1 1 1	1 1 1	1 1 1 1			
Title: Forename(s):			Surname:			
Details of additional account holder to	be added (m	aximum of 2	2 account holders per account)			
Title: Forename(s);			Surname:			
Permanent residential address:						
			Postcode:			
D.O.B:			Nationality:			
Home telephone:			Work telephone:			
Mobile telephone:			Email:			
Mother's maiden name:						
Your eligible deposits held by a UK estable Compensation Scheme, the UK's depositinformation visit <b>www.fscs.org.uk</b> . It is in with this form and available on our webs	protection s	cheme. Any you read an	deposits you hold above the limit a d retain a copy of the Information S	re unlikely to be co	overed	d. For furthe
I have been provided with a copy of the	FSCS Informa	ition Sheet a	nd Exclusions List.		<b>Yes</b>	No
Can you confirm that your only country of residence for tax purposes is the		No	Are you a US citizen?		Yes	No

If you are a citizen of a country other than the UK and/or have a liability to pay tax in a country other than the UK, you must complete the 'Foreign Account Tax Compliance Act (FATCA) Form', which you can find in the Useful Documents section on our website, or we will not be able to open an account for you. The USA deems any US citizen as resident in the US for tax purposes, regardless of where you reside.



## **Interest Payment and Nominated Account**

We will continue to pay interest in accordance with the existing instructions for the Account.

If you wish to change your instructions please call us on **0800 032 9999**.

Your new Nominated Acco	unt				
Name of Bank/Building Society:			Sort Code:		
			. Account Holder Name(s):		
			Postcode:		
We'll seek to verify your new your new Nominated Accou			using third party data authentication systems. If we are unable to verify ments to confirm this.		
Further support with man	aging your acco	unt			
1. Do you require literature	or information abo	out your account i	n one of these alternative formats?		
1st Account holder	Large Font	Braille	Audio N/A		
Additional account holder	Large Font	Braille	Audio N/A		
Do you require any addition made us aware, there is no r			unt or have your circumstances or needs changed? If you've already		
Please describe how we car	n help you and whi	ch account holde	r this relates to		
2. Would you like us to con	tact you to see wh	at further support	we can offer you?		
1st Account holder Yes	No 🗌		Additional Account holder Yes No		
Please be aware, it may be r	necessary for us to	contact you to cla	arify the support you've told us you need.		
3. How would you like us to	contact you?				
<b>1st Account holder</b> Post (	Phone		Additional Account holder Post Phone		
Alternatively, if you'd like to	contact us please o	call us on 0800 03	32 9999.		
Please note, by providing the operation of your account.			box, you consent to us using this information to assist you with the vitime.		



## Privacy Notice, Declaration & Consent of Account holder

### **Privacy Notice**

The personal information we have collected from you will be shared with fraud prevention agencies who will use it to prevent fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance or employment.

Details of how we and fraud prevention agencies use customer information and on your data protection rights, can be found in our Privacy

Notice on our web		9		ivacyNotice.
If you have any que Wallsend, NE28 5B		he use and storag	ge of your inforn	nation please contact us at: Charter Savings Bank, PO Box 855,
I confirm I have had	d the opportunit	y to read the full I	Privacy Notice a	nd retain for future reference.
Additional accoun	<b>t holder</b> Ye	s No		
Verifying your ide	ntity			
If we are unable to v	erify your identity	y and/or address e	lectronically we	party data authentication systems as part of the account opening process. will ask you for documents to confirm your identity and address. Please see ur website for details of the documents we will accept.
				within 14 days of receipt of this application, we will return to you without ey you sent us in respect of this application.
Marketing				
				o contact you by any of the methods shown about products and be of interest to you:
By telephone	By post	By email	By SMS	About products and services offered by third parties
How we use your	nerconal inform	nation		

#### How we use your personal information

We collect and use your personal data in accordance with our privacy policy which can be found at www.chartersavingsbank.co.uk/Legal/ PrivacyNotice or can be obtained by contacting our Head Office.

#### In Summary:

We may collect various types of information about you. This includes information you give us, information we collect automatically when you use our banking services online, and information we receive from third parties such as credit reference agencies and fraud prevention agencies. We use information held about you in order to provide our services to you, to improve and market our services, and to comply with legal and regulatory requirements (for example, anti-money laundering obligations). Under applicable data protection law we may not process information about you unless we have a legal basis to do so. The legal bases on which we rely to process your personal data are: Processing of your data is necessary for the performance of a contract to which you are party to or to take steps at your request prior to entering into a contract; Processing of your data is necessary for compliance with a legal obligation which we are subject to; We have obtained your consent; Processing your data is necessary to protect your vital interests or the vital interests of another person; and Processing of your data is necessary for the purposes of the legitimate interests pursued by us or by a third party, except where such interests are outweighed by your interests, fundamental rights and freedoms.

We may share information about you with other members of the OneSavings Bank group of companies. We may also disclose your information to certain third parties such as suppliers, subcontractors, actual or potential business partners, credit reference agencies and fraud prevention agencies and other third parties we are legally required to share it with (e.g. our regulators).

We typically store your information in the UK. In certain instances however your information may be transferred to jurisdictions outside of UK. If this is the case we will take all steps reasonably necessary to ensure that your information is treated securely and in accordance with our privacy policy.

We will retain your information for the period necessary to fulfil the purposes for which the information was collected. After that, we will delete it. The period will vary depending on the purposes for which the information was collected and if the information is subject to any specific legal or regulatory requirements.

You may have some or all of the following rights in respect of information that we hold about you: (i) request us to give you access to it; (ii) request us to rectify it, update it, or erase it; (iii) request us to restrict our using it, in certain circumstances; (iv) object to our using it, in certain circumstances; (v) withdraw your consent to our using it; (vi) data portability, in certain circumstances; (vii) opt out from our using it for direct marketing; and (viii) lodge a complaint with the Information Commissioner's Office. You may contact us using the details on our website or by contacting our Data Protection Officer directly to exercise any of these rights. We use appropriate technical and organisational measures to protect your information and our online banking services are provided using secure servers.

We may update our privacy policy from time to time. Any changes we may make in the future will be posted on our website and we recommend that you revisit www.chartersavingsbank.co.uk/Legal/PrivacyNotice from time to time to stay informed about how we use your information.



## **Telephone recordings**

We may record and/or monitor telephone calls for the following purposes:

- for security, quality and/or training purposes
- to confirm that we have complied with your instructions
- to resolve or investigate any gueries
- · to comply with our legal obligations
- to prevent fraud or other criminal activities

#### **Declaration**

You agree:

Beneficial owner: you are the beneficial owner of any funds to be deposited in the Savings Account.

Joint accounts: where there is more than one account holder, each account holder owns an equal share of the funds in the Savings Account.

**Use of Personal Data to make or receive electronic payments:** we may obtain, access, retain and process your personal data for the purposes of making an Electronic Transfer to you or receiving an Electronic Transfer from you.

Accurate information: the information you give in this application is true and accurate and you will notify us promptly of any changes.

Additional Account Holder - by signing this form you are applying to become an additional account holder of the above account and confirm you've read and agree to the Declaration.

The General Savings Conditions and Key Features & Summary Box document which relate to the savings account to which you are applying to be added, together with the FSCS Information Sheet will be sent to you with your Welcome Pack.

Please contact us if you would like further information about the savings account, including the current interest rate. Alternatively, you can view our current interest rates by visiting https://www.chartersavingsbank.co.uk/Help/Interest-Rate-Summary or once you are added and have logged into the account online.

Signed (Additional Account Holder):	Date:
Authority for Holder to be added to account:	
Signed (Account Holder 1):	Date:

We can provide literature in large print, Braille and audio. Please ask us for this leaflet in an alternative format if you need it. If you require any additional support with managing your account, you can contact us either by phone, in writing or by visiting chartersavingsbank.co.uk/help/additional\_support for more information.